



Rezoning of Property Application

Syracuse City Community Development

1979 West 1900 South, Syracuse, UT 84075

Phone: (801) 614-9626; website: www.syracuseut.com

FAX: (801) 614-9626 or email jmerrill@syracuseut.com

Updated 12-21-10

Subject Property Information:

Property address or approximate coordinate:		Total acreage of parcel:	
Parcel identification number (as recorded with Davis County):	Current Zone	Proposed Zone:	

Brief Description of Purpose for Rezone and Reasons Supporting the Request:

Subject Property Owner Contact Information

Name(s) of every person or company the applicant represents:			
Mailing address:	City:	State:	ZIP:
Office phone:	Cell phone :	Email:	

Applicant Contact Information (if different from Property Owner):

Name (and agent, if any):			
Mailing address:	City:	State:	ZIP:
Office phone:	Cell phone:	Email:	

I hereby certify that the requested Rezone would comply with all required conditions and standards of the Syracuse City Land Use Ordinance, be harmonious with neighboring uses, fit the goals of the community's General Plan, and impose no insatiable demands for public services. I read the Syracuse Land Use Ordinance relative to rezoning and understand that submitting this application does not guarantee approval and is subject to the discretion of the City Land Use Authority and compliance with all requirements of Syracuse City's Municipal Code. I hereby accept responsibility for meeting all requirements outlined herein, including payment of all fees and attending City Land Use Authority meetings as notified by the Community Development Department, and understand that failure to do so may result in postponement of action by said Authority. I also understand that approval shall not relieve me of the responsibility to comply with applicable local and State zoning, health, building, or fire regulations.

Applicant Signature: _____

Date: _____

Property Owner Signature: _____

Date: _____

FOR OFFICE USE ONLY

Date Received and Paid:	Received by:	Application and Noticing Fees:	
Land Use Authority Recommendation and Date: City Council Decision and Date:		Application fee	\$425.00
		\$ 15.00 mailing notice list	\$
		\$ 6.00 public hearing sign	\$ 6.00
		Noticing fee for ____ addresses	\$ _____
		Total Paid	\$



Rezoning of Property Application – Page 2 Guidelines and Checklist

DISCLAIMER: *The City is providing the following information as a service to those applying for a rezone within Syracuse City. No one shall consider these guidelines as comprehensive. In the event of conflicts or discrepancies between this document and City Ordinances or State Codes, the more strict rules shall apply.*

For the purposes of noticing the public of a land-use decision related to a rezone request, the applicant shall provide the Community Development Department, as required by City Ordinance, with the following:

Description	Fee	Comments
Application	\$425	Fee includes initial City planning and engineering staff review
Public Notice Signs	\$6 per sign	Sign required per road frontage abutting subject property
Noticing	92¢ per mailing address	Actual costs incurred by City to provide each notice (amount calculated at time of application submittal)
Mailing List		An approved list of all owners of real property located within 300 feet of the boundary of the subject property, as shown on the latest assessment rolls of the County Recorder (applicant shall bear sole responsibility to ensure accuracy of the property owner list) or an additional \$15 to City for generation of the required list

Prior to submitting this type of application, the Syracuse City Community Development Department encourages applicants to contact City staff for assistance in addressing and understanding all requirements for any rezone application.

This form includes all necessary information for filing a complete application that will allow the City to process and review it in the timeliest manner possible.

Applicant to read and check each box to acknowledge all requirements

- Completed and signed Rezoning of Property Application form
- Application and noticing fee payment per the current Syracuse City Fee Schedule
- Mailing list of adjacent property owners within 300 feet of the subject property
- Scaled, accurate property map indicating
 - Present and proposed zoning classifications
 - All abutting properties showing present zoning classifications
 - Accurate legal description and an approximate common address of the area proposed for rezoning
- If the rezone would require a change in text to Title X, application shall include a draft of proposed text with reference to chapter and section

The applicant will need approval of the:

- Planning Commission
- City Council

Should you have any questions regarding the application materials, process, or laws and ordinances governing the rezoning of property, please feel free to contact the Community Development Department at 801-614-9626. You may access the Syracuse City Municipal Code and Fee Schedule on the internet at www.syracuseut.com.

We look forward to working with you and providing a pleasant and productive atmosphere in order to help you accomplish your goals that will ultimately be an asset to the community of Syracuse.

NOTE: Applicant shall furnish the information on this form for purposes of identification and expediting the request in full knowledge that it may become public record pursuant to provisions of the Utah State Government Records Access and Management Act (GRAMA). Use of this information will be only for necessary completion and execution of the requested transaction. If applicant so chooses not to supply any requested information, applicant accepts the additional time in processing or inability to process the application at all. If applicant is an "at-risk government employee" as defined in Utah Code Ann. § 63-2-302.5, please inform a member of the Department staff upon submission of the application. Syracuse City does not currently share any private, controlled, or protected information with any other person or government entity.