



Building Department
Phone (801) 825-7235 Fax (801) 779-9907

December 18, 2006

Dear Contractors,

This letter is to inform you of some of the things that are coming up within our department for 2007. As you may remember, from the September 20, 2006 letter, beginning January 1st all plans need to be submitted in .pdf format as well as one paper copy of the same plan. The paper copy still requires an engineer wet stamp for approval and will be returned to you along with an inspection checklist for you to keep on the jobsite at all times.

Also beginning January 1st 2007 final occupancy inspections on new construction will be inspected by our off-site inspector in addition to our regular building inspector. The off-site inspector will inspect all curb, gutter, side walk, final grading and culinary and secondary water valves. You will receive an inspection form from each inspector at that time.

The 2006 International Codes come into effect January 1st as well and we will be adopting and enforcing any changes at that time. We are also changing the permit numbering system for our city. Please remember to have permit numbers when calling in for inspections as well as the lot number, subdivision name and address of each project.

Because of the lack of cooperation in the past with toilet facilities, beginning January 1st all lots under construction will require a toilet facility placed on the lot prior to the first inspection. Toilet facilities placed on any street or sidewalk will be subject to removal by the ordinance officer.

In cooperation with the Clean Storm Water Act we are requiring all new construction to provide an access (1 1/2" crushed rock) to prevent the track out of mud/silt into the streets. If this is not provided, **no vehicles** shall be permitted beyond the curb. Our Ordinance Officer will be enforcing this ordinance and citations will be issued to all violators.

With the weather changing, 'Temporary Occupancies' will only be issued for weather related items and only with the approval of the Building Official. Once issued, the contractor/owner-builder will be responsible to go to the building department to sign a certificate/agreement before clearance is given to the city for utility set-up. A copy of the certificate is enclosed, for your review.

We, as a department, feel that the computerized inspections have been successful and hope they have benefited you as well. Our newest inspection sheets are more informative and easier for you to read. If you have any questions or suggestions about them, please feel free to call our office.

We are planning to have our annual Contractor's meeting on March 14, 2007 at 3:30 p.m.. If you have any concerns or topics you would like addressed at the meeting please let me know by February 15th so an agenda can be sent as a reminder of the meeting. This main topic this year will address framing aspects. Please have your subs attend so they will have a better understanding of why things are written up on inspections.

Our City website www.syracuseut.com has information and forms that might assist you with questions or feel free to call our office at (801) 825-7235, Monday – Friday from 8:00 a.m. to 5 p.m... Thank you for your time.

Respectfully,

Jason Van Ausdal
Building Official