

Minutes of the Special Meeting of the Syracuse City Council held on May 31, 2011, at 9:05 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Alan Clark
D. Matthew Kimmel
Matthew Ocaña
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Manager Robert Rice
City Recorder Cassie Z. Brown

City Employees Present:
Finance Director Steve Marshall
Police Chief Brian Wallace
Fire Chief Craig Cottrell
Lieutenant Tracy Jensen

Visitors Present:	Travis Shingleton	Gary Pratt	Craig Johnson
	John Lewis	Val T. Cook	Jordan Parker
	TJ Jensen	VeAnn Bean	Jared Holmes
	Analie Sulweeks	Patricia Jex	Mary Streuling
	Josh Gutierrez		

1. Meeting Called to Order/Adopt Agenda

Mayor Nagle called the meeting to order at 9:05 p.m. as a specially scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. She asked for a motion to amend the agenda to forego an invocation, Pledge of Allegiance, and adoption of the agenda.

COUNCILMEMBER SHINGLETON MADE A MOTION TO AMEND THE AGENDA BY REMOVING ITEM NUMBER ONE. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

2. Approval of Minutes

The minutes of the Regular Meeting of May 10, 2011 were reviewed.

COUNCILMEMBER CLARK MADE A MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 10, 2011 AS PRESENTED. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

3. Adopt Proposed Resolution R11-17 appointing Steve Marshall as Syracuse City Finance Director.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED RESOLUTION R11-17 APPOINTING STEVE MARSHALL AS SYRACUSE CITY FINANCE DIRECTOR. COUNCILMEMBER KIMMEL SECONDED THE MOTION; ALL VOTED IN FAVOR.

4. Adopt Proposed Resolution R11-15 appointing a City representative to the Board of Trustees of the North Davis Sewer District.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED RESOLUTION R11-15 APPOINTING MAYOR NAGLE AS THE CITY'S REPRESENTATIVE ON THE BOARD OF TRUSTEES OF THE NORTH DAVIS SEWER DISTRICT.

Councilmember Clark's motion died for lack of a second.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED RESOLUTION R11-15 APPOINTING COUNCILMEMBER PETERSON AS THE CITY'S REPRESENTATIVE ON THE BOARD OF TRUSTEES OF THE NORTH DAVIS SEWER DISTRICT. COUNCILMEMBER SHINGLETON SECONDED THE MOTION; ALL VOTED IN FAVOR.

5. Adopt Proposed Resolution R11-16 amending the Syracuse City Personnel Policies and Procedures Manual.

Proposed Resolution R11-15 would amend the policy manual to allow for certain employees to exempt out of the Utah Retirement Systems (URS) and elect that the City contribute an equal amount of money to a 401(k) retirement account. URS policy only allows up to 50 positions or a number equal to 10 percent of eligible employees, whichever is less, to make this election. Currently the City has 70 employees qualified to participate in the URS Retirement. This means the City could allow seven employees to elect to opt out of URS retirement. In addition to those seven employees, the City Police Chief, City Fire Chief, and any elected officials who are eligible to participate in URS can also elect to exempt out of URS. URS

policy requires that the City identify positions that qualify for exemption in an employee exemption plan, which is what is being proposed in the resolution. Staff researched how other cities deal with this issue and found the following information.

- Clinton City – does not currently have any employees exempted out of URS.
- Layton City - contributes 20% to a 401(k) – this includes a portion for 401(k) match.
- Kaysville City – contributes equal percentage to a 401 (k) – currently 13.77%
- Bountiful City – contributes 14.7% to a 401(k) – this includes a portion for 401(k) match.
- State of Utah – contributes equal percentage to a 401 (k) – currently 13.77%.

Staff recommends that the City contribute an equal percentage to a 401(k) account for employees that elect to exempt out of URS retirement. As a side note, according to URS policy new employees starting employment on or after July 1, 2011 are not allowed to exempt out of URS retirement.

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT PROPOSED RESOLUTION R11-16 AMENDING THE SYRACUSE CITY PERSONNEL POLICIES AND PROCEDURES MANUAL. COUNCILMEMBER OCANA SECONDED THE MOTION; ALL VOTED IN FAVOR.

6. Adopt Proposed Resolution R11-14 designating positions which are eligible for exemption from the Utah Retirement System.

COUNCILMEMBER PETERSON MADE A MOTION TO ADOPT PROPOSED RESOLUTION R11-14 DESIGNATING POSITIONS WHICH ARE ELIGIBLE FOR EXEMPTION FROM THE UTAH RETIREMENT SYSTEM. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

7. Authorize Administration to execute an agreement with Davis County for the conduction of 2011 Municipal Elections.

The 2011 Primary Election is scheduled for September 15 and the General Election will be held November 8. Three at-large Council seats are open this year. Since 2007 the City has worked closely with the County to conduct Municipal Elections. This gives the City access to electronic voting equipment and other key professional services that are provided at a very reasonable cost. For those reasons Staff recommends executing a contract for the 2011 Municipal Elections. The total tentative budget for the 2011 Election is \$20,000.

COUNCILMEMBER SHINGLETON MADE A MOTION TO AUTHORIZE ADMINISTRATION TO EXECUTE AN AGREEMENT WITH DAVIS COUNTY FOR THE CONDUCTION OF 2011 MUNICIPAL ELECTIONS. COUNCILMEMBER KIMMEL SECONDED THE MOTION.

Councilmember Clark asked if there are any differences between this contract and the contract that the City executed for the 2009 elections. City Recorder Brown explained that the agreement references the duties that each party to the agreement will perform; the only significant change since 2009 is that the County will recruit poll workers for the City. City Manager Rice noted that the cost for the 2011 election will also be different. Ms. Brown stated that is correct; she explained that many more cities are going to take advantage of the services that the County offers; therefore, the price that each city will be charged will be much less than the amounts charged in 2009. She stated that if there are any cities that are not required to hold a Primary Election due to a low number of candidate filings, those cities could opt out of their agreements, which means that the costs for the remaining cities could fluctuate somewhat. Mr. Rice stated that in 2009 the City budgeted \$35,000 for the election; this year the budget will be \$20,000 and the actual costs will likely be significantly less than that. Councilmember Clark asked how the City's costs would be impacted if it were not necessary to hold a Primary Election in Syracuse City. Ms. Brown explained the City's costs would essentially be cut in half.

There being no further discussion Mayor Nagle called for a motion on the proposed agreement. ALL VOTED IN FAVOR.

At 9:10 p.m. COUNCILMEMBER CLARK MADE A MOTION TO ADJOURN. COUNCILMEMBER KIMMEL SECONDED THE MOTION; ALL VOTED IN FAVOR.

Jamie Nagle
Mayor

Cassie Z. Brown, CMC
City Recorder

Date approved: June 14, 2011