

Minutes of the Regular Meeting of the Syracuse City Council held on May 25, 2010, at 7:00 p.m., in the Council Chambers, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Alan Clark
Doug Hammond
D. Matthew Kimmel
Douglas Peterson
Larry D. Shingleton

Mayor Jamie Nagle
City Administrator Rodger Worthen

City Employees Present:
Fire Chief Craig Cottrell
IT Director TJ Peace
Finance Manager Amber Fowles
GIS Technician Troy Moyes
Detective Corey Rowley

Visitors Present:	Chas McCarren	Zach Houck	Jerry Guffey
	Judy Merrill	Benson Merrill	Douglas Merrill
	Chad Thompson	Derek Thompson	Duncan Thompson
	Scott Merrill	John Merrill	Taylor Swensen
	Melinda Barker	Troy Shingleton	Travis Shingleton
	Craig Johnson	Tex Couch	Josh Packer
	Tyler Bodrero	Annette Bodrero	Garritt Billings
	Tom Reynolds	Rob Ortega	Clint Yingling
	Joannie Panucci	Bob VanVelkinburgh	Jeanne VanVelkinburgh
	Betty Pollock	Tena Campbell	Cassie Brood
	Shellie Detrich	Sara Schofield	Tanna Woods
	Kevin Nagle		

1. Meeting Called to Order/Adopt Agenda

Mayor Nagle called the meeting to order at 7:00 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. She asked all visitors present if any wished to provide an invocation; there being no persons volunteering to provide an invocation it was instead provided by Councilmember Kimmel. At the request of the Mayor, Councilmember Peterson led all present in the Pledge of Allegiance.

COUNCILMEMBER SHINGLETON MADE A MOTION TO TABLE ITEMS SEVEN AND EIGHT AND ADOPT THE AGENDA WITH THOSE CHANGES. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

2. Approval of Minutes

The minutes of the Work Session Meeting of May 11, 2010 were reviewed.

COUNCILMEMBER PETERSON MADE A MOTION TO APPROVE THE MINUTES OF THE WORK SESSION MEETING OF MAY 11, 2010 AS PRESENTED. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

The minutes of the Regular Meeting of May 11, 2010 were reviewed.

Councilmember Clark stated that page two of the minutes, line 22 references a Dr. Baker and he stated that should be changed to Dr. Barker.

Mayor Nagle stated that page 11, line 24 of the minutes references Core Rowley and that should be changed to Corey Rowley.

Mayor Nagle stated that page 16, line 16 of the minutes includes the title 'he' and that should be changed to 'she'.

COUNCILMEMBER CLARK MADE A MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 11, 2010 AS AMENDED. COUNCILMEMBER SHINGLETON SECONDED THE MOTION; ALL VOTED IN FAVOR.

3. Public Comments

Judy Merrill, no address given, stated that she wished to address the Council in three different capacities. She stated those capacities are as the Syracuse Arts Council secretary, a Syracuse City employee, and as a citizen. She stated that she believed the Council would agree that whenever the City refers to necessary services that are provided to residents, recreation

is always on that list next to public safety, roads, parks, and public utilities. She stated she hoped that the Council would consider arts for children and adults as vital as youth sports programs provided only to the children of the community. She explained that the arts have a huge positive impact on those that choose to pursue their creative interests and talents; the arts engender confidence, which leads to higher self esteem, which then arguably leads to happier citizens who contribute to their community rather than tear it down. She stated the City has been wonderful to support the Syracuse Arts Council in years past and they respectfully request that the City continue to provide financial support that the Arts Council so desperately needs. She stated that this will help to continue to develop a successful organization that involves more and more residents this year to eventually become a self sustaining organization that can draw residents from neighboring communities. She stated that the Arts Council would also request that they have access to any funds contributed to the Arts Council at the very beginning of the fiscal year. She stated this will help to cover the expenses of the summer musical production of Joseph and the Amazing Technicolor Dreamcoat. She invited the Council to attend the wonderful performance, which will include many of the residents of the City. She then stated she wished to address the Council in her capacity as a City employee. She stated she wished to voice great concern regarding the proposed elimination of the position of Code Enforcement Officer in the City. She stated this position is part of the Department that she works for. She stated that the members of the City Council and the Mayor can not begin to appreciate the multitude of complaints received and resolved by the employee working in that position. She stated that the reason the Governing Body may not be aware of the number of complaints is because they rarely escalate past the Community and Economic Development Department. She stated that the Code Enforcement Officer took sick leave last year for over a month and the Department was literally drowning in complaints that the other employees were unable to follow-up on because of their many other responsibilities. She stated that she is grateful for her job and does not want her comments to be perceived as complaints, but she can not help but wonder that the Department she works for handles planning and zoning, business licensing, code enforcement, economic development, grant writing, management of the contract postal unit (CPU), assisting the Mayor, formatting and publishing the newsletter, and support for the new Syracuse Business Organization Strategic Support (SBOSS) organization. City Administrator Worthen informed Ms. Merrill that she had reached the end of her three minute allotment.

Corey Rowley, 3277 S. Bluff Drive, stated that the Police Chief had an opportunity to address the Council two weeks ago during their last meeting and he mentioned several different programs that the Officers of the Department are currently serving in. He stated many acronyms were used in the Chief's presentation and Mr. Rowley did not believe that the citizens knew what those acronyms stood for. He stated he discussed this issue with Sergeant Rogers and they felt that it would be beneficial to inform the citizens, in a public forum, of the programs that the Officers are participating in. He stated he has provided each member of the Governing Body with some information regarding the Davis Area CART team and he explained that CART stands for Child Abduction Response Team. He stated the team has representation from every agency in Davis County and they are called upon whenever there is an endangered or missing child situation reported. He stated there are a large number of Officers that participate on the team as it covers the area from North Salt Lake to South Weber. He stated that every member of the group is either a detective or some sort of law enforcement liaison. He stated that over the past six months the CART has been called upon four times; when called upon they report to a command post and receive specific instructions. He reiterated that they had responded to four calls and they recovered four children, whether alive or deceased. He stated that the children have been found fairly quickly compared to the national average. He explained that the CART is a huge benefit to the City and it is only a matter of time before they will provide service within the Syracuse City borders. He stated that he wanted the Council to be aware of the CART's existence and he explained that they could potentially save the City a lot of money that would have otherwise been spent on man-hours during a recovery event. He stated that they also have the ability, depending on the type of case, to call out the State CART. He stated that it is widely known that the Davis County CART is the most highly trained team in the State; every officer that is part of the team has received great training from agencies located out of State. He explained they are trained in specific areas that help them in the function of recovering a missing child. He stated the details of a most recent case in Layton City are still emerging, but the CART had a pretty good idea of what had happened to the missing child within a matter of hours. He then stated that he planned to attend the next few Council meetings to try to educate the citizens regarding other programs and teams that Syracuse City Police Officers may be a part of.

Douglas Merrill, 1195 W. 1575 S., stated that he wanted to continue the thoughts previously expressed by Judy Merrill. He explained that eliminating the Code Enforcement Officer position will require other employees in the Community and Economic Development Department to assume all of the Officer's duties beginning in July. He stated there are currently only two employees who occasionally have the assistance of a third staff member. He stated they will be handling the Code Enforcement duties in addition to all of their current duties. He then stated that Ms. Merrill had wished to make some comments in her capacity as a citizen. He explained that she recently had a conversation with a member of the Utah Department of Transportation's (UDOT) public relations team about the numerous calls that the City and UDOT has received questioning why the name of Antelope Drive, or 1700 South, is being changed to Syracuse Road. He stated that Ms.

Merrill asked the representative of UDOT for an answer to that question since everyone at the City seemed to think that the new name was chosen by UDOT. He stated that the UDOT representative responded to Ms. Merrill over a week later and their response was that Syracuse City had chosen to name the road Syracuse Road. He stated that Ms. Merrill has made many inquiries and the statement from UDOT seems to be a statement of assumption rather than fact. He explained that many parcels abutting the road are legally recorded with 1700 South addresses. He added that many residents refer to the road as Antelope Drive rather than 1700 South and Ms. Merrill sympathizes with the citizens that are shocked by the name change. He stated that Ms. Merrill respectfully requests that the City advise UDOT that Syracuse Road is not the name that Syracuse City prefers and that the name be changed to Antelope Drive with 1700 South in smaller numbers on the road signs. He stated that will help to ensure that property titles remain intact and the citizens of Syracuse can finally refer to the road by a legally recorded name. Mayor Nagle stated that she has also received several phone calls about this same dilemma and so she did some research on the issue. She stated that the reason that UDOT cited for using the name Syracuse Road is that when the Legislature set aside funding for the project they entitled the project "Syracuse Road project". She stated that when UDOT received the funding for the project the funding was assigned to the Syracuse Road project, which is why UDOT ordered signs that say Syracuse Road. She stated that she appreciated Mr. Merrill's comments and she added that she has also received many complaints about the situation and she would like for the Council to consider it and decide if the issue should be dealt with or if the road should now be named Syracuse Road.

4a. Set Public Hearing for June 8, 2010 to consider Proposed Resolution R10-16 adjusting the Syracuse City budget for the Fiscal Year ending June 30, 2010.

As was discussed during the City Council work session of May 11, the Council needs to set a public hearing to amend the current Fiscal Year budget. Overall expenditures will not be increased, but it will be necessary to make adjustments for shortfalls in revenue and other adjustments as needed. Finance Manager Fowles previously provided all members of the Governing Body with a copy of the projected line item changes. As the Fiscal Year nears an end staff will review all accounts and provide the Governing Body with a complete list of changes for the public hearing.

COUNCILMEMBER PETERSON MADE A MOTION TO SET A PUBLIC HEARING FOR JUNE 8, 2010 TO CONSIDER PROPOSED RESOLUTION R10-16 ADJUSTING THE SYRACUSE CITY BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2010. COUNCILMEMBER SHINGLETON SECONDED THE MOTION; ALL VOTED IN FAVOR.

5. Public Hearing – Proposed Ordinance 10-03 providing for the alteration of the Syracuse City Council business meeting schedule.

The Council has recently been discussing the idea of altering their meeting schedule by canceling the second business meeting of the month in order to hold an extended 'hybrid' work session. The extended work session would give the Council the opportunity to spend lengthier periods of time working on the business of the City. The potential alteration was advertised in the April newsletter and the public was asked to provide feedback regarding the proposal. City staff received two emails from citizens and approximately five people have made public comments in recent Council meetings regarding the proposed change. During the May 11, 2010 Council meeting a public hearing was set to provide additional opportunity for the public to comment on this issue. As a side note, the Planning Commission will be holding a vote at their next meeting to amend their business meeting schedule as well.

Mayor Nagle stated there are many issues that the Council needs to deal with and they rarely have a sufficient amount of time during their current work session format to do that. She explained that this proposal would give the Council the work time they need to deal with some very important issues facing the City.

Mayor Nagle then convened the public hearing.

Bob VanVelkinburgh, 2081 West Craig Lane, stated that he wanted to speak in favor of altering the meeting schedule. He stated that he has attended a lot of the work session meetings and they are rather informal. He stated that a lot of issues are discussed in those meetings, but it often seems that just as the Council is getting into a good discussion about an issue the time set aside for that issue expires or the meeting itself adjourns. He stated he would favor the new arrangement. He stated another reason he is in favor of the change is that it will allow the public more access to the Governing Body. He stated he is a firm believer that the power in government belongs with the people and this will give the people an opportunity to express their desires. He stated, however, that if the City expects the public to attend the extended work session meetings it will be necessary to better advertise the meetings. He stated he would like to see a notice regarding the work sessions advertised in the newspaper, and not just in one newspaper, but in all four newspapers that have readership along the Wasatch Front. He stated that list would include the Deseret News, The Salt Lake Tribune, Davis County Clipper, and the Standard-

Examiner. He stated that those advertisements do not cost the City any money; the City can simply send the notice to each one of the newspapers four or five days prior to a meeting and they will publish it. He stated he has noticed that the meeting notices are not published consistently and the City needs to make sure that practice does not continue. He stated another issue the Council should be aware of is that it will take some time for the public to realize that they have the right and duty to attend the work session meetings. He stated that he does not think that the new schedule should be judged based on the attendance at the first few meetings. He stated he would recommend that the Council use the new meeting schedule for at least one year before making any decisions about whether to continue. He reiterated that he is in favor of the Council altering their meeting schedule. He stated he thinks the change will be good for the Council and the public and he stated that after all the public has the power.

Joannie Panucci, 2480 S. 2000 W., stated that she has lived in the City for 23 years and as long as she has lived here the Council has always held two business meetings each month. She stated this is the practice that the citizens are accustomed to. She stated that the citizens elected the members of the Governing Body to attend two meetings each month and if the Council needs more work session time they should schedule that time on an off-week. She stated that the term "work session meeting" is not inviting to the public; it refers to a time that the Council will be doing work and the citizens are not enticed to attend such a meeting. She stated that if a citizen or a developer has an item on the Planning Commission agenda for their second meeting of the month, which is held on the third Tuesday of the month and the Planning Commission approves their request and forwards it to the City Council for consideration, the developer would then be forced to wait until the Council's once monthly meeting before they could receive final approval. She stated that practice will cost developers money while they are waiting for the Council to convene and consider their application and that is not conducive for businesses in the City. She stated that she is opposed to the change being considered.

Craig Johnson, 2148 W. 2375 S., stated that he has three concerns regarding this issue. He stated that the first concern is the same that Ms. Panucci shared; if there is an issue that needs to be considered by the Council an applicant would need to wait an entire month for the Council to convene and consider their application. He stated that his second concern is regarding public comments. He stated he wants to make sure that citizens would have the opportunity to make open and public comments during work sessions and that there would be no restrictions placed on their comments. He added that he sees no reason for the Council to need to hold their work session in a room other than the Council Chambers. He suggested that the Council hold their work session meetings in the Chambers to provide sufficient seating for the public. He stated that he would recommend holding more of a 'hybrid' work session/business meeting during which the Council could reserve some time at the end of the meeting to vote on pressing issues that the Council needs to address. He stated this will prevent any situation where an applicant would need to wait for an extended period of time before the Council could consider their application.

There being no additional persons appearing to be heard, Mayor Nagle closed the public hearing.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED ORDINANCE 10-03 PROVIDING FOR THE ALTERATION OF THE SYRACUSE CITY COUNCIL BUSINESS MEETING SCHEDULE. COUNCILMEMBER PETERSON SECONDED THE MOTION.

Mayor Nagle stated that she wanted to respond to Mr. Johnson's comments. She stated that she noticed that Mr. Johnson attended the Council's work session meeting held prior to this meeting and she hoped that Mr. Johnson felt that meeting was an interactive meeting and the public was able to talk and participate. She stated that at the end of the meeting citizens were given the opportunity to ask questions about some of the fairly detailed conversations that took place during the work session meeting. She stated that before this recommendation was considered by the Council she asked GIS Technician Moyes to work with the Planning Commission to make some alterations to Title Ten of the City Code whereby several types of application that were previously considered by the Planning Commission could simply be reviewed administratively and be given administrative approval. She stated that if applicants met all the conditions of the City's Land Use Code, the Planning Commission, nor the City Council, would have the right to deny an application. She stated it was logical to refer those types of applications to the City's administrative staff for review. She stated those changes have taken affect and they should help streamline the application process or several types of land use issues in the City. She stated that she also wanted to respond to Ms. Panucci's comments and she explained that the Planning Commission has also agreed to vote to amend their meeting schedule and they would follow the same practice as is being considered by the Council. Mr. Moyes stated that the Planning Commission has not voted to change to their meeting schedule, but they are considering doing so at their next meeting. Mayor Nagle stated that if the Planning Commission were to vote to change their meeting schedule, the Council and Planning Commission would work together to ensure that their once monthly business meetings are held during consecutive weeks so as not to delay any developer or applicant making application for any type of land use issue. She stated the ultimate goal of the Council is to streamline several processes in the City. She stated that is an issue arose that needed to be dealt with in advance of one of the once monthly business meetings, the Council would hold a special session in addition to the extended work session on the fourth Tuesday of the month in order to consider those types of issues. She stated that

the Council would work diligently to ensure that businesses and citizens alike are not adversely impacted by the altered meeting schedule. She stated that the Council can not vote on any issue during a work session, so it would be necessary to hold a special meeting to ensure that important City business is not delayed. She stated that she has tried very hard to make work session meetings a lot less formal so that citizens feel like they can ask questions as the Council is discussing an issue. She stated that it is very difficult to have meaningful discussions in a setting like the Council Chambers because all members of the Governing Body are sitting in a row. She stated it is much easier to have discussions in a conference room setting with everyone gathered around a table. She stated that is the reason that the work session meetings will continue to be held in the conference room.

Councilmember Peterson added that the Council may be discussing an issue in a work session that will draw a very large crowd and in those instances the Council will hold their work sessions in the Council Chambers. He stated that for most meetings there will be sufficient seating in the conference room.

Councilmember Clark stated that he talked to a citizen that is present tonight who was not aware that the work session was an open meeting. He stated that staff has created signage directing people to the work session, but it may also be beneficial to add some language to the signage explaining that the work session meetings are open to the public. He then stated that the focus of the Council is to try to get more things done. He stated that business meetings are very formal and work sessions are reserved for more extensive discussion of issues facing the City. He reiterated Mayor Nagle's comment that the Council can not vote on any item during a work session meeting, therefore all voting will still take place in a business meeting. He stated that he recognizes Ms. Panucci's comment regarding the fact that for the past 23 years the City Council has held two business meetings each month; however, the development environment of the City has changed and the need for the Council to hold two business meetings each month to deal with growth and development issues is not fully present as it has been in the past. He stated there is nothing preventing the Council from reconsidering this issue in six months from now to determine if the Council should continue with whatever meeting schedule is adopted this evening. He stated the Council now has an opportunity to sit down and deal with issues that have not been dealt with in the past because there has not been sufficient time. He stated the Council wants to focus on recodification of the City's ordinances; they want to review City processes; and they want to identify ways to improve the City's budget and fiscal position. He stated that it more important that moving through the formalities of a business meeting.

Councilmember Hammond stated that the aspect of openness is something that everyone is interested in. He stated that the Council recently began broadcasting their meetings live on the internet and the public can view those meetings live or recorded. He stated that is a positive thing. He stated that he has been an advocate for holding more work session meetings, but he does not like the fact that the Council is considering eliminating a business meeting. He stated that he would rather the Council make the decision to simply streamline the second business meeting of the month and then hold an extended work session meeting following that meeting. He added that the Council could easily hold their work session meetings in the Council Chambers; there is sufficient room in front of the bench to set up tables and chairs for the Council to sit at. He stated that holding meetings in the conference room lends itself to the perception of 'back-door' dealings; even though the Council has expressed that work session meetings are public meetings. He stated he does not like the perception that the openness of the Council will be reduced by canceling one of the regularly scheduled business meetings each month. He stated that he has looked back at the agendas of the last 10 Council business meetings that have been held and he noted that those meetings have been somewhat lengthy in order for the Council to deal with the business of the City. He stated he feels the Council should continue to hold two business meetings each month and make the decision to hold an extended work session meeting following one of those business meetings. He stated that the current meeting schedule should be maintained for the benefit of the citizens. He stated that he feels that the proposed ordinance is not necessary.

Councilmember Peterson asked Councilmember Hammond if he is recommending that the Council begins their work session meeting earlier in the evening or that they stay later in the evening to hold extended work sessions. Councilmember Hammond stated he would recommend that the Council stay later on the fourth Tuesday of the month to deal with any City business in an extended work session. Councilmember Peterson asked Councilmember Hammond if he would recommend that the business meeting be held in the middle of an extended work session. Councilmember Hammond stated that he would recommend that the Council work session meeting still begin at 6:00 p.m., followed by a more efficient business meeting and then an extended work session.

Councilmember Clark stated that his only concern with Councilmember Hammond's recommendation is that citizens will not know when to arrive at City Hall to hear discussion regarding a particular item on a work session agenda. He stated that if the Council holds an extended work session meeting after a 'streamlined' business meeting, it will be impossible to advertise the approximate time of that work session and the public will not know when to attend. Councilmember Hammond stated that people can watch the meeting from their home on the internet and when the issue they are interested in is discussed they can come to City Hall. Councilmember Clark stated that if a resident wants to make a comment about a particular issue they would need to be at City Hall when the meeting is actually taking place.

Councilmember Hammond stated he thinks his proposal will work. Councilmember Clark stated that the Council needs to be able to somewhat reasonably advertise the starting time of the extended work session meeting. Councilmember Kimmel stated that the notice would simply say that the work session would begin immediately following the business meeting. Councilmember Clark stated that does not give the citizens an accurate description of when they should attend the meeting if they are interested in making comments regarding a specific agenda item. Councilmember Kimmel stated that if a citizen is really concerned about attending a meeting to hear a discussion about a specific item they could call a Councilmember or the City to get a rough guess as to how long the business meeting will last. He stated that usually people plan on attending a lengthy Council meeting if they are interested in being present for an item they want to hear discussion on. Councilmember Clark stated he realizes that, but the Council's focus is to get more items on work session agendas so that they can handle more City business. Councilmember Hammond stated that the focus is not necessarily to get more items on an agenda, but rather to have longer periods of time to discuss the items that are on an agenda. Mayor Nagle interjected that both assertions are true. Councilmember Clark stated the bottom line is that he is concerned that the Council will not be able to tell the citizenry when a discussion regarding a certain item will be held. Councilmember Hammond stated that the Council is not able to do that now for items that are on the business meeting agenda. Councilmember Clark stated that items are listed on the business meeting agenda states that the meeting will begin at 7:00 p.m. He stated that it will be impossible to give even a start time for the extended work session meetings. Councilmember Hammond reiterated that the public can watch the live broadcast of the meetings on their computer and they will know what is happening. Councilmember Clark stated that means that a citizen would be forced to watch the meeting at home or to be present at the business meeting. Councilmember Kimmel stated that citizens must do that now for business meeting agenda items. Councilmember Clark stated that at least the public knows exactly what time the business meetings will start and that will not be the case for the extended work session meetings that Councilmember Hammond is proposing. Councilmember Shingleton stated that he simply feels that Councilmember Clark is concerned about providing consistency. He stated he remembers a situation where the Council used to hold weekly meetings and they altered their schedule to only meet twice monthly. He stated that change confused citizens because they were not sure when the Council was meeting. He stated that he is one of the Councilmembers that proposed holding extended work sessions, though he did not necessarily recommend eliminating one of the twice-monthly business meetings. He stated he thinks it is important that the Council have sufficient time to discuss City business in work session type meetings. He stated that the Council is not getting things done that need to be done and instead they put more of a burden on staff to take care of things that the Council should be more involved in. He stated that he would like to know more about the things that are happening in the City and that is one of the reasons that he would like to hold an extended work session. He stated that the citizens can be involved in both of the meetings. He stated that he has heard the argument that the City has held two business meetings a month for the past 23 years and that most cities in Davis County have the same meeting schedule. He stated that tradition is not always good, so that is not a valid argument to him. He stated that if the citizens feel that two business meetings are needed each month in order to provide openness and transparency in the City, that would be a valid argument. He stated that he is torn regarding how to vote on this issue. He stated that the Council does get a lot of things done during a one-hour work session, but it is often the case that the Council could spend much more time talking about the items listed on a work session agenda. He stated that is what should be happening, but instead there is pressure to get so much done in a short one-hour meeting. He stated that the Council can call special meetings when it is necessary to deal with an issue needing Council consideration. He added that he is not sure that many citizens will watch the meeting on the internet.

Mayor Nagle stated that she would like to respond to some comments that have been made by the Councilmembers regarding the issue of transparency. She reiterated that the meetings of the Council are being broadcast live on the internet and the meetings are also recorded and cataloged so that a citizen could watch any meeting of the Council at any time. She stated she feels that the transparency of the City is ultimately increased because it does not matter if a citizen attended a meeting; they now have access to go and watch the recording of the meeting any time they choose. She stated that the location of the meeting is really just a matter of geography, but she feels that everyone has the same ultimate goal and that is to deal with all of the business of the City. She stated that they need more time to get things done. She stated that since she has been in office the Council has convened extra work sessions and special meetings to deal with things that need to be dealt with. She stated that she still feels like there is so much that needs to be done and a prime example is tonight's work session meeting. She explained that there three agenda items that the Council simply did not have time to address. She stated that if the Council is going to do justice for the citizens they need to have longer conversations about issues; the conversations need to be structured, but thorough. She stated the Council needs enough time to get all of their questions answered and get all the information they need to make decisions. She stated she is not interested in decreasing transparency and she explained that next week the City will resume the practice of sending a paper newsletter to each household in the City. She stated that one of the new features in the newsletter will be a summary or recap of every work session and business meeting. She stated that could be likened to the Council visiting with every citizen in the City to explain to them the things that were discussed in

work session meetings and the business that was dealt with in business meetings. She stated that will help every citizen to be clearly aware of the business of the City and it speaks to the Council's commitment to transparency and their commitment to getting the business of the City done. She stated that no meeting schedule set by the Council needs to be 'set in stone'; if the Council chooses to vote for an altered meeting schedule and it is discovered that schedule is not working in the future the Council can easily fix it. She stated that the Council has unanimously voiced their opinion that the current schedule is not working because everyone feels that more work time is needed. She recommended that the Council make the decision to try something new and see if it works and she added that 23 years ago the City was not facing many of the demands that it currently faces.

Councilmember Clark stated that if the Council chooses to vote to alter their meeting schedule he would propose that the new practice is reviewed in 90-days to determine if it is working.

Councilmember Hammond reiterated that his recommendation is that the Council votes to continue to hold two business meetings each month and add an extended work session meeting following the second business meeting of the month. He stated that if that practice does not work the Council could consider other options.

Councilmember Clark stated that he does not fully understand Councilmember Hammond's concerns. He stated that Mr. Johnson asked why the work session meetings could not be held in the Council Chambers. He stated that is an option and if holding the meetings in the Chambers would address concerns of the public and Councilmember Hammond's concerns he would be willing to do that.

Councilmember Kimmel stated that he wanted to offer a point of view of a citizen and he explained that they may feel that what they say during a public comment session of a work session meeting does not matter because it is not really an effective meeting or a meeting that means anything. Councilmember Clark asked if it would help to change the name of the meeting. Councilmember Kimmel stated that may help, but he feels that is only one symptom of the overall feeling of the public. He stated that everyone has agreed that more work time is needed, but he also does not want to eliminate the second business meeting of the month and he would be comfortable with Councilmember Hammond's recommendation. He stated that he knows that it has been proposed that public comments be allowed during work sessions, but he does not have a lot of faith in that process. He stated that he agrees that tradition should not always be the main factor that the Council considers when making a decision, but he does like the tradition that the City has had for several years to hold two business meetings each month. He stated he believes that the more clear and easy access that citizens feel they have to their elected officials, the more they will trust the elected officials. He stated that Councilmember Hammond's proposal will help to address all the issues that every Councilmember is concerned about. Councilmember Clark stated he agrees with some of Councilmember Kimmel's comments, but he feels this is also a great opportunity for the Councils to help the citizens understand that work session meetings are held for their benefit. He stated he would like them to understand that they are welcome to attend that meeting and that it is a public meeting where most of the information is gathered and most decisions are made. He stated that it is often the case that an item is placed on a business meeting agenda and the Council votes on it while the citizens may sit in the audience confused about what happened. He stated that they do not have the background on the discussions that took place leading up to the item being added to a business meeting agenda. He stated that they may have been present for the official vote, but they were not involved in the discussion of the details and they may not understand what the action taken by the Council really means. He stated that if the Council can get the citizens more involved in the process they will be more informed about the issues that the Council is actually voting on. He stated that two years ago the Council was spending much more time in business meetings than they were spending in work session meetings simply due to the amount of work the Council had to do. Councilmember Kimmel stated that his feelings are not based on the work load of the Council; rather he is more concerned about the transparency of the City and the access that the citizens have to their elected officials.

Councilmember Hammond stated that this has been an interesting discussion. He stated that one thing that interested him was the suggestion to begin holding work session meetings in the Council Chambers. He stated that the Council could hold their 6:00 p.m. work session in the Chambers and as citizens began arriving for the business meeting they would see what is going on. He stated that they have the ability to make meetings more open. He stated that the extended work session that he is suggesting could also be held in the Chambers immediately following the business meeting.

Councilmember Shingleton stated that he does not really believe that this proposal has been explained to the citizens, yet the Council is asking for their input and public comment. He stated that an ordinance has been written, but the citizens may not understand why this proposal is being considered. He stated that this open discussion has helped to explain the reasons for the proposal, but this should have been done before the ordinance was written.

Councilmember Hammond stated that there were some good public comments tonight, but there have been times in the past when there have been people lined up to make public comments about an issue. He stated that those making public comments are being limited to three minutes of time to make comments, which means the Council does not really get to hear what they have to say or they are forced to have someone else in attendance finish their thoughts for them. He stated that it may be possible for the Council to consider changing some rules to give the citizens the chance to speak.

Councilmember Shingleton reiterated that he still has not decided how to vote on this issue. He reiterated that he felt that the citizens have not been fully informed of what the Council is considering. Mayor Nagle stated that this issue has been advertised on two different agendas and on the night that the Council set the public hearing she was very clear to explain what the proposal was and the reasons for the proposal. She added that there was also an article in the newsletter about the proposal.

Councilmember Peterson stated that his understanding is that Councilmembers Hammond and Kimmel still want to hold two business meetings each month, but his impression is that they still want to have those meetings for the formality and because it has always been done that way. He stated he thinks that some of their concerns are valid and he would not be opposed to holding the work session meetings in the Council Chambers, even though there are some logistical issues to deal with if that were to happen. He stated that he understands that some may be concerned about transparency, but he thinks that can be dealt with through training and education. He stated he believed the citizens will learn very quickly that they are welcome in work sessions no matter where they are being held. Councilmember Hammond stated that he does not disagree, but he would rather take one step at a time and add an extended work session following the second business meeting of the month rather than canceling that second business meeting altogether. Councilmember Peterson reiterated that he feels that is Councilmember Hammond's desire for formality reasons and he asked what that proposal would accomplish. He asked what the format of the second business meeting would be; he wondered if the agenda would still include items like a prayer or thought, Councilmember Reports, and other formality items. Councilmember Hammond stated that the prayer and pledge of allegiance could happen during the 6:00 p.m. work session and it would not be necessary to do it again during the business meeting. Councilmember Peterson asked if a business meeting would still be held if there were no items to vote upon. Councilmember Hammond stated that has never happened in the two years that he has been in office, except during the winter holiday season. Councilmember Peterson stated that there have been meetings where the only items on the agenda are consent agenda items; there have been meetings that have had very short agendas. Councilmember Clark stated that is correct and it has been more true as of late. He stated that the Council meetings have changed and now the Council needs to consider the balance between formality and getting things done. He stated that typically business meetings are not used for detailed discussion; rather during those meetings items are presented to be voted upon. He stated there is not normally this much discussion on business meeting items; these are the types of discussion that happen in work sessions and that is what he would like the citizens to have the ability to participate in and see.

Councilmember Kimmel stated the reasons that he is opposed to the altered meeting schedule are not formality reasons or the work load of the Council. He stated he is most concerned about the access the public has to their elected officials. He stated that the citizens are in charge of the Council; they voted them into office and they have delegated some authority to do business for the City and listen to their grievances. He stated that the ordinance may say that there will be a public comment period during each work session meeting, but he has a hard time believing that opportunity would be used by the citizenry no matter how much education there is on the subject. He stated that he does not believe in all traditions, but he does like the tradition of meeting in two business meetings each month because the citizens know when they can come and address the people they have elected to office. He stated that accessibility is the number one priority for him.

Councilmember Peterson asked what it is about a business meeting, as opposed to a work session meeting, that makes the Council more accessible to the public. He asked if it is the fact that the business meetings are held in the Council Chambers, or the fact that there is a public comment period during each business meeting, or the fact that it is a tradition. Councilmember Kimmel stated all three of Councilmember Peterson's suggestions are included in his list of reasons why business meetings provide the public with more access to the Council. He stated that the public knows the date and time that they can come to a business meeting and address their elected leaders. Councilmember Shingleton stated that if the date and time of the meetings are an issue the Council could still cancel the second business meeting of the month and begin the extended work session at the same time that the business meeting would have begun. He stated that the citizens will still have an opportunity for public comment at the beginning and end of each work session meeting. He stated that he attended many, many work sessions as a private citizen and he learned more during the work sessions than he ever learned during a business meeting. Councilmember Peterson agreed and he felt that the same thing happened during tonight's work session for some residents that were in attendance. He stated that there was not sufficient time to thoroughly discuss all of the items on the agenda, but residents were given the opportunity to ask specific questions about the budgets that were being discussed.

Councilmember Clark asked if the business meeting agenda for the second meeting of the month could include items for the prayer, pledge of allegiance, public comments, and then an item to move into a work session meeting. Mayor Nagle asked if the prayer, pledge of allegiance, and public comments on a business meeting agenda are the most important. She stated that the proposed ordinance that has been written includes language to provide for public comments at the beginning and end of each work session meeting. She stated that there has been a lot of conversation about this issue and it seems like everyone is simply saying the same thing. She suggested that the Council take a vote on the proposed ordinance because she did not think that further dialogue would change any one Councilmember's mind on this issue. Councilmember Shingleton

suggested that the ordinance be amended to include language to dictate that it shall be reviewed in 90-days to determine if the Council is using the best practices.

COUNCILMEMBER SHINGLETON MADE A SUBSTITUTE MOTION TO ADOPT PROPOSED ORDINANCE 10-03 PROVIDING FOR THE ALTERATION OF THE SYRACUSE CITY COUNCIL BUSINESS MEETING SCHEDULE WITH THE STIPULATION THAT THE ORDINANCE BE REVIEWED AFTER A 90-DAY PERIOD. COUNCILMEMBER CLARK SECONDED THE MOTION. THE FOLLOWING ROLL CALL VOTE WAS TAKEN: VOTING "AYE" – COUNCILMEMBERS CLARK, PETERSON, AND SHINGLETON. VOTING "NAY" – COUNCILMEMBER HAMMOND AND KIMMEL.

6. Adopt Proposed Resolution R10-16 appointing Tyler Bodrero to the Syracuse City Planning Commission with his term expiring July 31, 2010.

On March 15, 2010 Planning Commission Chairman Robert Whiteley received a letter of resignation from Commissioner Mike Norton. As this resignation has created a vacancy on the Planning Commission, the Community Development Department has advertised the position, and received a few applications. Recently, Chairman Whiteley and City Staff have discussed the qualifications of each applicant, and now propose, with the full support of Mayor Nagle, that Tyler Bodrero fill the vacancy created by former-Commissioner Norton's resignation. Mr. Bodrero is currently serving as a member of the Architectural Review Committee, and has shown great ability to lead and serve among this group of individuals. City Staff recommends Tyler Bodrero be appointed to fill the vacant seat on the Planning Commission, with his term expiring on July 31, 2010.

Mayor Nagle stated that the Planning Commission will really miss Commissioner Norton. She added that Commissioner Tena Campbell has also notified the Planning Commission that she will be resigning her position at the end of her current term and Ms. Campbell will be missed as well.

Councilmember Clark asked if Mr. Bodrero is present this evening. Mayor Nagle introduced Mr. Bodrero and explained that he interviewed for a position on the Planning Commission the last time there was a vacancy. She explained that his application was considered when Mr. Norton submitted his resignation.

Councilmember Kimmel asked if there is a City Policy that states that everyone that applies for a position on the Planning Commission will be contacted by the City to confirm that their application was received. He stated that he knows of a resident that applied last time there was a vacancy and he never received confirmation that his application was received. Mayor Nagle stated that last time there was a vacancy on the Planning Commission there was a problem with the City's email server and some of the applications that were submitted by email were not received. She stated that a new opening will be advertised to fill the vacancy created by Ms. Campbell and she committed that the City will respond to all applicants within 24-hours of receiving their application. She encouraged anyone that does not receive a response to their application to follow-up with the City.

Councilmember Kimmel asked if Mr. Bodrero was the only applicant for this vacancy. Mayor Nagle stated there were two applicants and both of them were interviewed last time there was a vacancy on the Commission. She stated that she delegated the decision regarding who to recommend for appointment to Planning Commission Chair Robert Whiteley. She stated that both applicants were fabulous.

Councilmember Hammond asked Mr. Bodrero how long he has lived in Syracuse City. Mr. Bodrero stated that he has lived in Syracuse for just over 12 years. Mayor Nagle added that Mr. Bodrero has been serving on the Architectural Review Committee and he has a strong desire to serve the City.

Councilmember Kimmel asked Mr. Bodrero if he personally knows other members of the Planning Commission and if he has a friendly working relationship with them. Mr. Bodrero stated that he would not characterize his relationship with any of the Planning Commissioners in that way, but he does know Chair Whiteley. Councilmember Kimmel asked if Mr. Whiteley made a recommendation to Mr. Bodrero that he submit his application for the vacant seat, to which Mr. Bodrero answered no. He stated that he attended the first City Council meeting after Mayor Nagle was sworn into office and Eric Hazen was appointed to the Planning Commission that evening. He stated that got him thinking about applying for any future vacancy on the Commission. He explained he has worked with Mr. Moyes on a past City project and then he noticed that there was a vacancy on the Planning Commission. He stated this is the second time he has applied for a position.

Councilmember Hammond asked if his term will expire in July, 2010. Mayor Nagle stated that is correct; he is filling the remainder of Commissioner Norton's term and if he is interested in continuing service on the Planning Commission the Council will need to vote on whether to re-appoint him.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED RESOLUTION R10-16 APPOINTING TYLER BODRERO TO THE SYRACUSE CITY PLANNING COMMISSION WITH HIS TERM EXPIRING JULY 31, 2010. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

Mayor Nagle apologized that the City did not receive some of the applications submitted for recent Planning Commission vacancies. She stated that the City will resume the practice of sending a paper newsletter to each household in the City in the month of June and future vacancies will be advertised in the newsletter, which should generate more interest in the positions.

7. Subdivision Plat Amendment, Craig Estates Phase Three, located at approximately 2510 West Craig Lane.

The applicant is proposing a subdivision plat amendment for phase three of the Craig Estates Subdivision. The applicant's property is adjacent to a small common area of approximately 35 feet in width. The applicant had come to terms with the Bluff Estates HOA to turn over the common area to him. This subdivision plat amendment is to simply redraw the boundaries of Lot 307 and eliminate the common area. Because this common area is such a small portion of open space this will not affect any of the requirements for open space for the Craig Estates Subdivision. When the applicant first appeared before the Planning Commission on December 15, 2009, the Commission directed the applicant to resolve a couple of issues before they forwarded them on. On Tuesday May, 18, 2010 the Planning Commission recommended to the Council approval of this application. City Staff reviewed the application and feels that the applicant has met all of the requirements of the City Land Use Ordinance for Plat Amendments and would recommend it for your approval.

COUNCILMEMBER SHINGLETON MADE A MOTION TO TABLE CONSIDERATION OF A REQUEST FOR A SUBDIVISION PLAT AMENDMENT IN THE CRAIG ESTATES SUBDIVISION PHASE THREE, LOCATED AT APPROXIMATELY 2510 WEST CRAIG LANE. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

8. Subdivision Plat Amendment, Haylee Estates Subdivision, located at approximately 2449 South 1950 West.

On October 20, 2009 the Planning Commission recommended to the City Council the rezone of a .20 acre parcel of land located at 2429 South 1950 West. As stated during that meeting the desire of the applicant is to combine that small parcel with Lot One of the Haylee Estates Subdivision. The applicant is coming before the Planning Commission requesting a Plat Amendment of that rezone City Staff reviewed the application and has determined that the applicant has met all of the requirements of the City Land Use Ordinance for Plat Amendments. Staff recommends approval of the requested subdivision plat amendment.

COUNCILMEMBER SHINGLETON MADE A MOTION TO TABLE CONSIDERATION OF A REQUEST FOR A SUBDIVISION PLAT AMENDMENT IN THE HAYLEE ESTATES SUBDIVISION, LOCATED AT APPROXIMATELY 2449 SOUTH 1950 WEST. COUNCILMEMBER CLARK SECONDED THE MOTION; ALL VOTED IN FAVOR.

9. Proposed Resolution R10-15 appointing Councilmember Kimmel to the Board of Trustees of the North Davis Sewer District.

Lurlen Knight resigned his position on the North Davis Sewer District Board of Trustees. His resignation is effective upon a replacement being appointed to the position. The Council discussed the appointment during their May 11, 2010 work session and a majority of the Council directed staff to draft a resolution to allow for the appointment of Councilmember Kimmel.

COUNCILMEMBER CLARK MADE A MOTION TO ADOPT PROPOSED RESOLUTION R10-15 APPOINTING COUNCILMEMBER KIMMEL TO THE BOARD OF TRUSTEES OF THE NORTH DAVIS SEWER DISTRICT. COUNCILMEMBER HAMMOND SECONDED THE MOTION; ALL VOTED IN FAVOR.

Councilmember Peterson stated that he had a desire to be appointed to this position as well, but he would offer his support to Councilmember Kimmel.

10. Department Report – Information Technologies (IT) Department.

Mayor Nagle stated she has asked every Department Head in the City to take a turn to attend a Council meeting and give an overview of what is happening in the Department; this will give the citizens an opportunity to understand the operations of the City.

IT Director Peace stated that he has been in his position for just over two years, which is also how long the IT Department has been in existence. He stated that when he began working for the City he was responsible for IT in the old City Hall building, the Public Safety building, the Public Works building, and the Community Center. He stated that since that time the City has constructed a new City Hall, converted the old Public Safety facility into the Police Department building, expanded the Public Works facility, and built a new Fire Station. He stated that has created a much larger IT infrastructure for him to support. He stated that there are now six sites that he is responsible for. He stated that he wanted to highlight a couple of the more major accomplishments of his Department. He stated he has upgraded the City's T-1 line; the new T-1 line has tripled the City's data capacity, while reducing the City's monthly T-1 cost by approximately \$500 per month. He stated that he has recently implemented filtering options that block a lot of spam and Malware that was coming into the City. Mayor Nagle asked when that went into effect, to which Mr. Peace answered yesterday. He stated that some spam emails will still get through to the City, but the Malware program will prevent employees from following links included in the spam emails. He stated that the Malware program he is using is of no cost to the City. Mayor Nagle asked if that means that there will be no need to budget for Malware software in the next fiscal year budget. Mr. Peace stated that he is asking for a spam blocker in the next fiscal year budget. He stated that software will block all spam from coming into the City. He then reported that he recently modified the City's cell phone contract to limit minute and message total in order to reduce the overage costs that the City had been paying in the past. He stated that he has implemented active directory in the City, which is a program that tells the system who users are as they log-on. He stated he has replicated active directory on two servers so that in the event that one server is unavailable employees will still be able to log-on to a City server to do the work they need to do. He stated that the largest current project that he is working on is the rewrite of the City website. He stated the new website will be hosted in house, which will save the City approximately \$35 per month. He stated that the website will be rolled out in a couple of different phases; all the content that is available on the current website will still be available in the first phase of implementation of the new website, but additional modifications and search capability will be introduced in future phases. He stated that each Department will have the ability to update their own page on the website. Mayor Nagle asked how those updates will be monitored for typographical errors or inappropriate content. Mr. Peace stated that he could set himself up as a moderator for any updates that are submitted. Mayor Nagle asked when the new website will be up and running, to which Mr. Peace answered June 15. He then stated that another project he has been working on is repairing the clock tower located in the roundabout adjacent to City Hall. He stated he has received some complaints about the disrepair of the clock tower and he explained that there were stripped gears and other mechanical problems in the clock that were preventing it from functioning. He stated that the repair should be completed by the end of this week. He then stated that he began testing and implementing the process of streaming the City Council meetings on the internet. He stated this is being done through a free website, so the only cost the City has incurred is for the purchase of a new web camera. He explained the audio is very clear, but the visual quality is not great and he would like to investigate some options for improving that in the future. There was brief discussion regarding options for including additional cameras in the Council Chambers to improve the visual quality of the meeting recordings. He then explained that he has been assisting Fire Chief Cottrell in his application for a communications grant for the City. He added that he has been working with the company that manages the City's credit card services to try to lower the cost that the City pays each time a customer pays a bill with a credit card. He then explained that he is implementing a program on all City laptops called 'log me in' that will give him the ability to remotely access their laptops while they are offsite. He explained this will allow him to fix laptops without requiring the user to come to his office for repairs. He stated that software is free as well. He then stated that he is looking into the option of purchasing net-books rather than laptops in the future. He stated the current cost of a laptop is approximately \$900, whereas the cost of a net-book is approximately \$250. He stated that he has asked a Police Officer to try using a net-book and he had a hard time using it because the screen is too small, but he would like to have other Departments test the machines as well to see if they would be usable in their Departments. He stated that he and the Mayor have discussed having a City logo contest whereby the City would solicit input from local citizens for the creation of a new City logo. He stated that one option they have discussed is awarding a \$250 savings bond to whomever submits the winning logo. He stated he is currently drafting the rules and guidelines for the contest. He stated he will email some information to the local school art teachers to try to get their students involved. He then reported that the City will be hiring an intern that will split his time between his Department and the City Recorder's Department. He stated that he hopes to utilize this position as a help desk technician that can handle some of the smaller issues of his Department so that he can deal with the larger issues. He stated that hopefully he will receive sufficient funding in his budget to implement a new anti-virus suite. He stated that the program that he is currently using is not functioning the way the City needs it to function. He stated that he also wants to work on server redundancy; the City's primary server is nearly six years old and it has been used for many different functions and he is afraid it will start causing the City some problems. He stated that he would also like to resolve some communication issues in the Police and Fire Departments.

Councilmember Kimmel asked if a voice recognition program would be beneficial to the City. He stated that it could be used by the City Recorder to assist her in taking minutes of City Council meetings. He stated this would provide for very accurate text recording of each Council meeting. Mr. Peace stated he could investigate that option, but he explained that most voice recognition programs do not provide accurate text transcription due to voice inflection and other issues. Councilmember Clark asked Councilmember Kimmel to keep in mind that the City Recorder does not provide verbatim minutes of Council meetings; rather she provides a summary of the content of the meeting. Councilmember Kimmel stated he understands that, but a voice recognition program would take some of the burden off of the City Recorder while providing more accurate transcriptions of the meetings. Mr. Peace reiterated that he would investigate the cost of voice recognition software, but he cautioned Councilmember Kimmel that it is typically very expensive.

Mr. Peace then did a demonstration of the new website. He explained that the functionality of the current website is very low and that was the main driving force to create a new website. He highlighted the new features of the website and explained that it will have a much more accessible format, which will provide greater transparency. He stated users will have the ability to search agendas and minutes for any keyword they are interested in. He added that the site will include a community calendar that will include all community events. He stated that each event will have a live link that will take the user to the section of the site that will have information about any given event. He stated that something he may look into is adding a function that will remind users of an upcoming event. He reviewed the menu system for the new website. He stated there will be a link to the website that streams the live recording of the City Council meetings. He added that there will be an intranet function as well and employees can log into that intranet site to search City documents.

Councilmember Kimmel suggested that a SBOSS message be added to the flashing banner at the top of the website. Mr. Peace stated he could do that and he added that there is an ishopsyracuse link that will take users to the SBOSS website.

Councilmember Clark stated that he was somewhat concerned about the fact that there is a location for employees to login to the intranet from the website. He stated that might confuse residents that are using the website and he suggested adding some type of language to explain that is for employees only. Mayor Nagle stated that is a good observation.

Councilmember Clark then asked if it is an option to install two cameras from the ceiling on either side of the Council Chambers to record the City Council business meetings. Mr. Peace stated that when this building was built there were plans to include cameras in the chambers, but those cameras were eliminated from the construction budget. He stated he will check to see if the conduit for the cameras was run and if Councilmember Clark's suggestion in an option.

11. Councilmember Reports

Councilmember Kimmel reported that he has several items to report. He stated that first he wanted to report on the assignment he received during the Council/Administration retreat, which was held in March. He stated that he was assigned to be the chair person over the committee dealing with staff issues. He stated that he has conducted his own research and forming of a plan and he will then submit this plan to be discussed and finalized by the team, who will develop takeaways and ideas for implementation. He stated that his plan addresses two-way communication, staff morale, an idea for implementing a paradigm shift to prove that the staff is an asset to the City. He stated that he has come up with ideas for boosting morale and involving the City elected officials. He read the following statement from his plan:

Councilmembers that are appointed to their respective departments have the opportunity to attend meetings, interact with staff, and be involved in ways that promote healthy dialogue and interaction. With these opportunities each Councilmember has the opportunity to write staff members they are appointed over as liaisons, or in general as well, a note of appreciation and acknowledgement of their efforts and dedication to the City. Recommended amount of text dialogue is bi-weekly and face-to-face dialogue is monthly.

He then read the following statement regarding holding regular office meetings:

A suggestion box is also a good idea where if needed staff can place thoughts or concerns in a box anonymously that is checked weekly. The boxes can also be divided into two separate boxes with one being specific to staff or City related concerns and the other directed towards elected officials. Elected official suggestions brought forth can be directed to the Mayor and addressed appropriately.

He then stated that team building efforts can be used to try to boost the morale of the staff. He stated he would also like to set up a mini library in the City and he read the following statement regarding this suggestion:

A shelf full of useful resources including books and magazines relevant to the business can help stretch minds. It can include self-help and motivational books that can be checked out and borrowed by staff. A resource center can raise office morale by allowing them to share knowledge and engage each other with interesting conversations and discussions about the book that was read. Involvement can be encouraged through City staff leadership offering their thoughts and insights in regards to books they have read, training they have received, or advice they have been given. This can be done in staff meetings or in a more casual one-on-one setting around the "water cooler".

He stated another suggestion he has is to add some style to the office. He stated that anything that can help lighten the atmosphere and set the tone that work is a happy place can go a long way. He read the following statement from his plan:

Consider celebrating birthdays with small and inexpensive decorations. Also allow staff to decorate work stations with as much latitude as possible so that a comfortable work environment can be cultivated.

He stated he would also suggest lightening the mood with food and he read the following statement:

Food always makes you feel better. Rather than drive straight to the City building, stop by a bagel shop or bakery and bring some for the staff. You can also do this midday when people are getting tired and hungry. When it's least expected, it's most appreciated. For birthdays and holidays, consider planning an office potluck.

Ultimately, employees thrive when their emotional and intellectual needs are met. This includes feeling challenged, being able to put skills to good use, being recognized and appreciated, and being trusted with responsibilities.

Elected officials should also be apprised of upcoming birthdays and be given an email distribution list for City staff and the departments they serve over. This will allow elected officials to focus or broaden their message. Also department heads should notify the proper elected official when recognition is warranted. This two-way communication will keep the elected official up to date and give an opportunity for our great staff to be recognized in a public setting.

Certificates of appreciation are in order and should be presented at City Council meetings once a quarter for the City employee that merits the recognition. These should be chosen from monthly employee of the month winners and the three all are recognized at Council meeting and the winner chosen. Monthly winners have lunch paid for with their department head, city manager, Mayor, and Councilmember over that department. Quarterly winners receive the certificate of appreciation, recognition from the Council and citizens, compensated lunch with the aforementioned group, and four hours of compensation time approved by the proper channels.

Of the four quarterly winners an annual winner is chosen with all of the accolades and benefits of the quarterly winners with the exception of eight hours compensation time instead of four hours.

Pictures and profiles of staff winners are to be placed prominently in a public area so that the citizens have the opportunity to see, recognized, and respond to a positive action being taken and staff that is working hard for them.

All monthly winners remain posted until a quarterly winner is chosen, at the time on the quarterly winners picture, profile, and reason for winning remain. Also quarterly winners remain until the annual winner is chosen t which time the annual winner remains posted until a new annual winner is chosen (or other circumstances occur for any winner, e.g. monthly, quarterly, annual).

He then stated that he provided a list of easy office morale boosters and he explained that the last suggestion on that list is probably the most important one. He stated that people typically spend more time with the people that they work with than with their families, friends, or doing other things that they enjoy doing. He stated it is very important to enjoy working with the people that you work with and to not take things too seriously. He then reported that he visited the Police Department last Thursday and went for a 'ride-along' with Officers Tom Tanner and Erin Behm and there was an opportunity for the Officer to pull over a motorist that pulled out of the Wal-Mart parking lot without their headlights on. He stated that Officers receive training that if a person is absent minded enough to drive for quite a distance with their headlights off during the nighttime hours, there may be something else going on with the motorist. He stated the Officer pulled the person over and had a small conversation with them; they appeared to be very embarrassed and turned their headlights on. He stated that he felt that the officer handled the situation very well and that is the way he would have liked to have been treated if he were the person that had been pulled over for a foolish mistake. He then stated that the Mayor talked to him recently about some dispatch issues in this area and that resulted in him having a lengthy conversation with Police Chief Wallace about the topic. He stated Chief Wallace informed him that the City had entered into discussions with Clearfield City in 2007 regarding combining dispatch resources and Clearfield City proposed to charge the City \$85,000 for that partnership. He stated that price seemed too high considering the fact that the City was paying approximately \$15,000 to \$17,000 to Davis County for dispatch services. He stated, however, that the cost for County dispatch has severely increased due to some budgetary issues they have faced; the City now pays \$57,000 to Davis County for dispatch services. He stated that Bountiful and a couple of other municipalities have shown interest in partnering to provide dispatch services. He stated that the analog to digital conversion will happen in 2012, but both analog and digital broadcasting will be permitted until 2015, at which time only digital broadcasting will be permitted. He explained that Chief Wallace suggested that Syracuse City consider what other cities and counties have done to set up their dispatch services. He stated that Salt Lake County has set up a successful dispatch practice and Syracuse City could copy that practice and possibly apply for federal funding to get that accomplished. He stated that he and Chief Wallace did not get into too much of a detailed discussion about how to proceed, but he will continue to work with the Police Department to determine the best way to proceed. Mayor Nagle stated that she has a meeting tomorrow with the Layton Mayor and City Manager and they use "plain speak" in dispatch and they feel strongly about continuing to use it. She stated that she feels that they may agree to have conversations about this topic.

Councilmember Peterson stated that he had two issues that he wanted to make the Council, citizens, and Public Safety employees aware of. He stated that he met with Fire Chief Cottrell recently to review his budget and some other issues; the very next day one of his neighbors was in desperate need of resuscitation and transportation to a hospital and his street was lined with emergency responders from the City. He stated that family mentioned that the Public Safety employees were very fast and professional. He stated that he also spoke with a Police Officer that is on the CART and was involved with the Ethan Stacey investigation in Layton and he asked that Councilmember Peterson pass on to the City's Police Chief and the City Council how impressed he was with the Syracuse City Officers that were involved in the investigation. Councilmember Peterson stated that the Officer commented that he was most impressed with Chief Wallace and the fact that he was the most calm and collected Officer at the scene. He added that Chief Wallace took it upon himself to get breakfast for the entire team working on the case after they had been working all night.

Councilmember Clark stated that he wanted to congratulate all graduates from Clearfield and Syracuse High Schools that will be graduating next week. He stated they are great young people.

Councilmember Hammond reported that Syracuse City will be 75 years old on September 11 of this year. He stated the Museum is considering how to celebrate that milestone. He stated they currently have a veterans display that will last throughout the summer. He added that the Museum Board is very concerned about the status of the bylaws that the City Attorney and staff have been working on and he asked that the document be added to the next Council meeting agenda if possible. City Administrator Worthen stated he received an updated draft of the bylaws from the City Attorney on Monday and he will be reviewing the document to determine if it is ready for consideration.

Councilmember Shingleton reported that one of the things that the Council discussed at the recent Council/Administration retreat was branding the City. He stated that Mr. Peace has somewhat assumed responsibility for that task by organizing a logo contest for the City. He stated that people often mistake Syracuse City vehicles for Layton City vehicles because the two cities' logos are so similar. He stated that it is important to set the City apart from our neighbors and let people know who the City is. He stated that the SBOSS group will be meeting tomorrow at 6:00 p.m. and interested businesses can sign up to be part of that organization during that meeting. He encouraged people to look at the www.ishopsyracuse.org website to see with is happening with SBOSS.

12. Mayor Report

Mayor Nagle stated that she wanted to echo what Councilmember Peterson said about the City's Public Safety employees. She stated that there was recently an issue in her neighborhood where there was a motorcycle accident and she was amazed at how professional and calm the employees were that responded; they did a great job of interacting with the family of the injured person. She stated that Officer Behm was one of the responders and she took it upon herself to move the motorcycle back into the garage of the person that had been driving it and she made the comment to Mayor Nagle that the City could impound the motorcycle, but that she understood that the driver would already have some pretty serious medical bills and he had likely already learned a very serious lesson from the accident. She stated that Officer Behm did a great job of balancing the situation and she was proud. Mayor Nagle then stated that Councilmember Kimmel touched on the issue of dispatch services in the area and she wanted to stress that the dispatch issue to her is one that she believes the City could work through to recognize some savings in an economy of scale. She stated that it may only be possible to break-even, but the biggest issue to her is one of security. She stated that currently Layton and Syracuse Cities do not correspond with each other. She stated that a suspect could be fleeing down Gordon Avenue on his way to Syracuse City and Layton dispatch does not inform the City of that situation. She stated that creates safety issues and it is a lack of efficiency and she is interested in entering into conversations regarding how to fix those problems. She then reported that Zion's Bank will be holding a grand opening and ribbon cutting ceremony on Wednesday, June 2 at 11:00 a.m. at their new branch located on 1000 West and Antelope Drive. She invited and encouraged everyone to attend. She stated that Zion's Bank has made a great commitment to the City and they will be presenting the City with a very special token of their commitment during that grand opening ceremony.

13. City Administrator Report

Mr. Worthen stated that he and Mayor Nagle attended the Utah League of Cities and Towns (ULCT) Legislative Policy Committee meeting, which is held monthly throughout the year. He stated they believe the legislature will possibly be considering legislation regarding franchise tax revenues; franchise tax has traditionally been reserved for municipalities. He stated there also may be some movement in the legislature regarding transportation taxes collected by the State and how those taxes are distributed. He stated there have been some discussions regarding how B&C Road monies are distributed to cities; that is an issue that the ULCT will pay close attention to. He stated there was also a report that sales tax revenues over the past three months have decreased by five percent. He stated that is a better trend than last year at this time, but it is still a decrease in revenues. He then reported that the City will be hosting a celebration at 8:00 a.m. on Memorial Day at the City

cemetery. He stated that Recreation Director Robinson has done a wonderful job of organizing that celebration. He reported that the City held a benefits fair for all City employees on May 13.

Councilmember Hammond asked who will be speaking at the Memorial Day celebration. Councilmember Kimmel stated that his name is Ben Setter and he is a "Navy brat" and retired Marine who fought in Vietnam. He stated he is an excellent man and he is very involved in the Toys for Tots charity for the Marines throughout Davis County.

Mayor Nagle mentioned that since the City will be turning 75 years old on September 11 that may be an appropriate date to launch the City's new logo if the logo contest can be held prior to that time. Mr. Worthen stated that he noticed in a recent edition of the newspaper that West Point has printed a coin that they can hand out to volunteers and employees that have worked for the City for a long time. He stated that the coin commemorates the fact that they are also 75 years old.

At 9:31 p.m. COUNCILMEMBER CLARK MADE A MOTION TO ADJOURN. COUNCILMEMBER PETERSON SECONDED THE MOTION; ALL VOTED IN FAVOR.

Jamie Nagle
Mayor

Cassie Z. Brown, CMC
City Recorder

Date approved: June 8, 2010