

Minutes of the Work Session meeting of the Syracuse City Council held on October 27, 2009, at 6:00 p.m., in the Council Work Session Room, 1979 West 1900 South, Syracuse City, Davis County, Utah.

Present: Councilmembers: Alan Clark
Doug Hammond
Lurlen A. Knight
Douglas Peterson
Larry D. Shingleton

Mayor Fred Panucci
City Administrator Rodger Worthen
City Recorder Cassie Z. Brown

City Employees Present:
Finance Director LaMar Holt
Fire Chief Craig Cottrell
Police Lieutenant Tracy Jensen
Detective Corey Bybee
GIS Technician Troy Moyes

The purpose of the Work Session was for the Governing Body to review the agenda for the Regular Council Meeting to begin at 7:00 p.m., review the City Council Calendar, receive a presentation from the Syracuse Arts County, review the draft Business Summit presentation, review the City wage scale, and discuss Council Business.

Calendar

Councilmember Shingleton inquired as to the deadline for adding an item to a City Council meeting agenda. City Recorder Brown stated that she would prefer that all items be submitted to her no later than the Thursday afternoon prior to a Council meeting. Councilmember Shingleton stated that is what he remembered being told in the past.

Mayor Panucci reported that City Administrator Worthen just informed him that he will be out of town for a week beginning October 29.

Mayor Panucci asked what day the early voting hours will be extended. Ms. Brown reported that early voting will be available until 5:00 p.m. on Friday, October 30, 2009.

Councilmember Peterson informed the Council that he will not be coaching high school basketball this year; therefore, he will not be late for regular City Council meetings, but he may be late for some work session meetings due to coaching junior high basketball.

Councilmember Knight reported he will be out of town November 2 and 3.

Mayor Panucci asked Mr. Worthen to inform the Council of the days that the City offices will be closed during the upcoming holiday season. Mr. Worthen stated that the City offices will be closed for Thanksgiving Day and the day after and then for a half day on December 24. Mayor Panucci stated he would also like the City offices to be closed a half day on December 31 to try to help keep City employees off the roads in the afternoon hours on New Year's Eve.

Claim statement

Mayor Panucci explained the report includes a transaction related to Police Department go carts and he asked what the go carts are used for. Detective Bybee explained that the go carts are used in the DARE program; kids are asked to wear 'beer goggles' and then try to drive the go carts. He added that they are not motorized go carts, but pedal go carts. Mayor Panucci stated it may be a good fundraiser during next year's Heritage Days celebration to sell tickets to kids to drive the go carts with the 'beer goggles' on. Mr. Bybee stated the Police Department has considered doing that in the past.

Arts Council presentation

Heather Steed approached the Council and stated that she is President of the Arts Council and she has held that position since she was appointed in 2008. She stated that she has talked with Finance Director Holt from time to time about the finances of the Art's Council and he suggested that she meet with the City Council in a work session and provide information about the activities of the Art's Council. She stated that is the reason she is here this evening. She then stated that she feels that the greatest challenge the Art's Council has is the lack of support they feel they receive from the City. She stated that over time the Art's Council has changed so much as far as the members serving on the board and when she was appointed as President she received no training to work in that capacity and instead she hit the ground running. She stated

that due to the lack of continuity there have been some problems and the Arts Council feels like the City does not understand the purpose of the Art's Council or whether it is even part of the City or a separate entity. She stated that her feeling is that the Art's Council is definitely part of the City and it should either fall under the supervision of the Recreation Department or the Community Development Department. Mayor Panucci asked Ms. Steed why she feels the Art's Council should be part of the City rather than a separate entity. He stated he believed there are more funding opportunities for independent entities. Ms. Steed stated that is true if the entity is registered as a 501C3 entity, but the Art's Council currently does not hold that status. She stated that there is no attorney or accountant on the Art's Council and they have been hesitant to become independent of the City without the type of expertise that an attorney or accountant could provide. She stated that extra money is needed to become a 501C3, which the Art's Council does not have, but you must be a 501C3 to be eligible for grant funding. She stated she is caught in a 'catch-22' situation. She then stated that she tried very hard to handle most of the needs of the Art's Council by herself or with help from other members, but sometimes that is not possible and she must ask for assistance from City staff. Mayor Panucci inquired as to examples of what things the Art's Council needs help with from the City. Ms. Steed asked if the City currently has a grant writer. Mayor Panucci stated that the City does not have one employee dedicated solely to grant writing, but there is an employee that does some grant writing on occasion. Ms. Steed stated she could use the help of that employee. She also stated she could use help with publicity and press releases for the Art's Council activities. Mayor Panucci stated there is not one City employee that handles those types of duties. Ms. Steed asked if the City has an attorney on staff. Mayor Panucci explained that the City contracts with a legal firm for legal services. He then asked Ms. Steed if she has tried soliciting volunteers with specific skills via an advertisement in the City's newsletter. Ms. Steed stated she has not advertised for specific skills, but she has solicited volunteers and has gotten some great ones, but sometimes they are fickle, too. She stated that she believed that people that volunteer for things like the Art's Council feel like their service or the duties they are assigned are just optional. She then stated that the Art's Council does a lot of work to plan and carry out activities, but that is sometimes difficult because the Art's Council is constantly worrying about receiving the money that has been budgeted for them in the City's budget. She added that in the past when she has asked for support from various City Departments she has felt a lot of reluctance to provide help. She stated that they have requested the opportunity to reserve space in the Community Center and they have been told that the staff would prefer to keep the rentable space available for other paying groups. Mayor Panucci asked Ms. Steed what the Art's Council would be using the Community Center for. Ms. Steed stated that it would have been nice to have been able to use the Center until a later hour for rehearsals for their recent play. She stated they were only allowed to stay in the Center until 8:00 p.m., which made for short rehearsal periods. She stated that the community choir, which is also part of the Art's Council, had a problem as well when they were trying to figure out a new day for them to rehearse at the Community Center. She explained they were told that the noise from the choir would bother other patrons, so the choir decided to use the high school instead. She stated the space at the high school may be better suited to the choir's needs, but getting to that point was difficult. Councilmember Knight asked if it is necessary to have a staff member at the Community Center to lock the doors after the Art's Council leaves. He stated that if the Art's Council is considered part of the City they should be able to use the building after normal operating hours and lock it when they leave. Mayor Panucci stated that he agrees as long as the person left in charge is a responsible person. Ms. Steed stated that will not be a problem again until next summer when they are preparing for their next production. She stated, however, that there are various other Art's Council activities that take place throughout the year that are impacted by the operating hours at the Community Center. Mr. Worthen stated there are a lot of activities, other than Art's Council activities, that are going on at the Community Center. Mayor Panucci stated that the name of the building is Community Center and the Art's Council is part of the community and they provide community activities. He stated he felt that if the Council could provide enough notice to the Community Center staff regarding the dates and times that they need the facility, their schedule should be accommodated. Councilmember Shingleton stated that he understands why the Art's Council needs the building for rehearsals. He added that he attended group's production this year and it was wonderful. Mayor Panucci stated that he does not want staff to be so focused on renting the facility for money that it is not being used for community uses.

Councilmember Knight stated that he knows an attorney that may be willing to serve on the Art's Council. He stated he would provide Ms. Steed his contact information.

Councilmember Peterson stated that if the Art's Council is assigned to the Recreation Department it would be easier for Ms. Steed to work with Recreation Director Robinson because Ms. Robinson would know that she has some authority over the group. Ms. Steed stated that she is not sure if the Recreation Department wants ownership of the Art's Council. Mayor Panucci stated that the City must 'walk a fine line'; staff should not be too heavy handed in the management of the Art's Council. Councilmember Shingleton asked why there is no City Councilmember as a liaison to the Art's Council. Councilmember Knight stated there used to be a City Council liaison, but that was ended some time ago. Mayor Panucci stated that was because the group was considering becoming a 501C3 entity and the City stepped back. Ms. Steed stated that

was some time ago. Councilmember Shingleton stated he thought it would be a good idea to have a City Councilmember as a liaison to the group. Mayor Panucci stated he would like for Ms. Steed to meet with Mr. Worthen and Ms. Robinson about her concerns and then come back to the City Council and discuss any outstanding issues further. He stated that whatever decisions are made they need to work for Mr. Robinson because she already has so much work to do that it would be unfair to add additional assignments to her list. He then stated that there was something in Ms. Steed's presentation that he found disturbing regarding Art's Council funding. He asked Ms. Steed if she has or has not received the funding allocated for her group in the past year's budget. Ms. Steed stated that in 2008 the City budgeted \$6,700 for the Art's Council, but she only received \$3,000 of that amount. She stated that she understands that the City had to make budget cuts, but in a volunteer organization where the members are not being compensated for the work they do, it is frustrating and hard to do the job when they do not receive the funding they have been promised. She stated that she does not want to deal with having to continually asking for the money budgeted for the Art's Council. Mayor Panucci asked Mr. Worthen what was happening with the Art's Council money. Mr. Worthen stated that the Council budgeted \$4,000 for the arts Council in this current fiscal year, but that money will be retained until the latter part of this year to ensure that funds are actually available. Ms. Steed stated that does not cover the \$3,700 they did not receive as part of last year's budget. Mr. Worthen stated the Art's Council will not get that money; it was eliminated in the recent budget cuts. Ms. Steed stated that she wants to feel confident that the money that is budgeted for the group will still be available. She stated she can not afford to plan events based on the budgeted they have received and then not receive those funds. Councilmember Clark stated he understands Ms. Steed's concerns, but everyone is dealing with that same issue. Ms. Steed stated the thing that made it hard for her was the lack of communication about her budget. Councilmember Clark stated no Department Head in the City knows what will happen throughout the fiscal year and they do not know what cuts will be made to their budget as the year nears an end. He explained that the City's budget must be very fluid right now because of the fact that sales tax revenues continue to drop. He stated it is impossible to commit to anyone that the funds in their budget at the beginning of the year will still be available at the end of the year.

Ms. Steed then stated that the Syracuse Guild for the Visual Arts holds a workshop each month at the Community Center and they pay an instructor to teach the workshops. She stated it will be difficult to continue to do that if she is not sure that she will be able to use the money budgeted for that purpose. Councilmember Knight asked Ms. Steed who teaches the classes. Ms. Steed stated that they solicit local professional artists or university instructors. Councilmember Knight asked if it would be possible to hire an art student with much experience in order to save some money. Ms. Steed stated that may be possible. Mayor Panucci asked if it would also be possible to ask those attending the classes to pay a small admission fee. Ms. Steed stated that she would like to be able to receive registration funds online, but she was told by the City that she can not do that on her own because they can not gain access to a City account in which to deposit the proceeds. She added that she is not sure if the Community Center would provide a staff person to collect registration fees for her on Saturday's. Mr. Worthen stated that online payments are not an option. Ms. Steed stated that she received a quote from a company in California that would charge \$500 to set up an online registration program for the City that could be used for all types of registration fees. Mr. Worthen stated that any financial system used must be compatible with the City's accounting program, which is called Caselle. He stated finding other programs that do work with Caselle is a challenge. He added that any money received by the City must be accounted for. Ms. Steed stated that the company from California specializes in this type of work for cities; she stated she would be willing to pass information about the company and their services on to Mr. Worthen.

Mayor Panucci reiterated that he would propose that Ms. Steed meet with Mr. Worthen and Ms. Robinson and discuss some of the issues raised by Ms. Steed and then come back to the City Council to make a proposal about which department of the City the Art's Council should be assigned to. He added that after the conclusion of the current municipal election the City Council could assign one of its members to be a liaison on the Art's Council. Mr. Worthen stated he could remember when there was a Councilmember and a City employee on the Art's Council. He stated that employee's job was essentially to coordinate volunteers in the City; that position no longer exists and those duties have been spread throughout the City. Ms. Steed stated that she has questioned whether now is the right time for the City to have an Art's Council, but she would hate to see it go because it may never come back. Mayor Panucci stated that he did want to ensure that any revenue generated by the Art's Council goes back to the Art's Council. Mr. Holt stated that is currently happening.

Councilmember Peterson stated that nearly every city provides online activity registration opportunities and he asked if Syracuse City has every considered implementing online registration. Mr. Worthen stated the City has considered it, but implementing such a program would prove difficult because there are not many programs that communicate with Caselle. Councilmember Clark and Mr. Holt then had a short discussion about how financial data is being reconciled in the City, with Mr. Holt explained that he is 'pulling every line' of financial data into Caselle.

Councilmember Peterson asked if there would be additional costs beyond the quote of \$500 to implement an online registration program. Mr. Worthen stated he would expect there to be ongoing maintenance costs for such a program. Councilmember Knight stated those costs could be compared to the cost of paying someone to accept registrations in person.

Draft Business Summit presentation review

Mr. Worthen explained that he met with GIS Technician Moyes to put together a draft presentation regarding hosting a business summit in the City. He stated he would allow Mr. Moyes to review the presentation. Mr. Moyes began reviewing his presentation and explained that the first slide includes a cartoon that illustrates one of the biggest flaws in society, which is communication. He stated that lack of communication may occur on a regular basis and situations are sometimes made more difficult than necessary. He then stated that his second slide includes the Syracuse City motto as follows: "To provide quality, affordable services for its citizens, while promoting community pride, fostering economic development, and managing growth." He stated the next three slides provide definitions for some of the words included in the City's motto. He then stated that there are a lot of things the City could be doing better. He stated he realizes the City can only do so much with the resources available, but it may be possible to provide a little more encouragement to businesses in the City. He then referred to his next slide, which included a quote from Donald Kendall as follows: "The only place where success comes before work is in the dictionary". He then explained that he and other City staff, including Mr. Worthen, met to discuss the business summit idea proposed by the Council. He stated they felt they needed to come up with a name to be associated with the business summit and they arrived at Syracuse Business Organization Strategic Support (SBOSS). He stated the next slide highlights what SBOSS is. He explained that it could be defined as a non-profit organization where City businesses and City officials can come together to share ideas, concerns, and feedback with each other; share and discuss ways to help promote businesses within the City; educate and encourage local businesses to network with each other; and provide opportunities for businesses to give back to the community. He then stated he wanted to provide more details about what those statements mean. He stated that sharing ideas, concerns, and feedback with each other essentially means sharing success stories, holding question and answer sessions, discussing concerns regarding City ordinances, and possibly encouraging small home businesses to get out of neighborhoods and into commercial zones of the City. He stated that some ideas he came up with regarding sharing and discussing ways to help promote businesses in the City include a quarterly mailer with coupons for Syracuse businesses only, offering support via the City newsletter, creating a website or offering mass email distribution, and holding an annual business expo. Mayor Panucci stated that he is a little concerned by some of these ideas because the City could be accused of competing with private advertising companies by providing free advertising services for City businesses. Mr. Moyes stated that these ideas are merely suggestions and that SBOSS will not be managed by the City; rather it will be organized and managed by business owners and these are ideas he had that could be passed on to that group. He stated they could possibly create their own SBOSS newsletter. Mayor Panucci stated that his concern is that the tone of Mr. Moyes presentation indicates that the City will be driving or controlling SBOSS. He stated he has no problem with the City facilitating the planning of an initial business summit, but the City should not be running SBOSS. Mr. Moyes agreed and stated that is not his intent; he simply wanted to offer some of his ideas to the Council as a starting point in this entire process. He stated that the City may offer some assistance to SBOSS via allowing them to hold meetings at City facilities, but the City will not be managing SBOSS. Mayor Panucci stated that message needs to be very clear at the beginning of this presentation.

Councilmember Hammond asked if SBOSS could be compared to an organization like a Chamber of Commerce. Mr. Moyes stated that comparison could be made, but business would likely not be charged to be part of SBOSS.

Mayor Panucci then suggested that the first slide in Mr. Moyes' presentation to explain 'why we are here'. He stated that it needs to include a mission for the businesses rather than the mission statement of the City. Mr. Moyes stated this is not the presentation that will be made to the businesses; rather this presentation was only intended for the Governing Body as a starting point to planning the business summit. He then stated that he has already spoken with several City businesses that are in favor of holding a business summit and creating an organization like SBOSS. He stated that some businesses may be struggling with things like advertising and networking with other businesses would be good for them. Councilmember Shingleton stated that the City's role in SBOSS and the business summit simply needs to be clarified. Councilmember Clark stated that the City could let the businesses provide their ideas during the business summit. He stated he would guess that the businesses will have many suggestions for the City. Mr. Moyes stated that he got the idea for the creation of an organization like SBOSS from a small town in Australia; they have an annual business expo in conjunction with their annual city celebration and all businesses are allowed to set up a booth to provide information to residents about the services they offer. Mayor Panucci stated that is a good idea and it might be good for the City to offer free booth space to any brick-and-mortar business in the City during Heritage Days. Councilmember Knight asked why that offer would only be extended to brick-and-mortar businesses. Mayor Panucci stated that if the offer were extended to home-based businesses as well there would be way too many booths. Mr. Moyes agreed and stated that his personal opinion is that the City should not be in the practice of promoting businesses located in residential zones.

Mr. Moyes then continued reviewing his presentation by reviewing the slide titled 'educate and encourage local businesses to network with each other'. He stated this essentially means that SBOSS could provide opportunities for local business to come together and network, participate in a summit, and possibly hold quarterly meetings. Mayor Panucci stated that the word 'educate' should be removed because business owners could be offended by the idea that the City thinks they have any business educating them. Mr. Moyes stated it would not be the City educating businesses; rather other businesses educating each other via networking. He then reviewed the slide titled 'provide opportunities for businesses to give back to the community' and explained that essentially means offering an annual hand-in-hand business and community network event; getting community groups, such as the lions club, schools, scouting groups, Arts Council, etc. involved; and proffering the annual service day. Mayor Panucci stated that as a former small business owner he is aware of how difficult it is for small businesses to give back to the community. He stated they are constantly receiving request for donations and they do not want the City asking them to make more donations to the community. Mr. Moyes stated that the request would take place once a year at an event held in a formal setting. Mayor Panucci stated that if the businesses are going to be shown a slide show like this it will need to be more articulate. Mr. Moyes then reviewed some of the possible SBOSS logos that he created. He then reviewed the slide including a timeline for the organization of a business summit. He stated that this meeting satisfies the first item on the timeline, which was to present his ideas to the City Council. He then stated that additional steps include personally meeting with larger businesses and listen to feedback from them; writing a letter to all City businesses; prepare the agenda for the business summit and invite a guest speaker; and setting a date for the event. He reiterated that the businesses he has already talked to are very excited about the event. Mayor Panucci asked if all City businesses will be invited or if an invitation will only be extended to brick-and-mortar businesses. Mr. Moyes stated only brick-and-mortar businesses will be invited. Councilmember Peterson stated he remembered having this discussion in the past and he remembered the Council deciding to start with brick-and-mortar businesses and then expand if necessary.

Mr. Moyes then stated he would recommend a tentative date for the business summit of November 19. Councilmember Shingleton stated that Thursday's may be a difficult day for some businesses, such as restaurants and the bowling alley.

Mayor Panucci then thanked Mr. Moyes for his work on the presentation and he stated it is a good starting point. He stated that his only recommendation is that it is very clear that the City is here to facilitate the business meeting, but any further organization or networking is the responsibility of the businesses. He stated he felt those details should be very clear in the letter to be sent to the businesses. Mr. Moyes stated that it might be good for one or two Councilmen to help him draft the letter to be sent to the businesses. Councilmember Knight stated that the most important thing for the Council to do now is to set a date for the summit. Councilmember Clark suggested the first Wednesday in December. Mayor Panucci asked if it would be better to schedule the event for sometime after the first of the New Year because it may be difficult for businesses to participate in the summit during the holiday season. Councilmember Shingleton stated he felt that the first Wednesday in December could work because the meeting only needs to last for one hour. Councilmember Hammond stated that it might be a good idea to hold the meeting during the day when businesses may be less busy. Councilmember Shingleton suggested 7:00 a.m. Councilmembers Shingleton and Clark offered to work with Mr. Moyes on the planning of the business summit and the drafting of the letter to be sent to businesses. The stated that they would report back to the Governing Body after their initial meeting together.

The Council then convened in their Regular Meeting at 6:55 p.m.

The Council reconvened in their Work Session at 8:15 p.m.

Wage scale review

Mayor Panucci stated that the current entry level wage for a Police Officer One is \$17.12. He stated that the Police Department has been conducting interviews to fill a Police Officer One position, for which there were nearly 100 applicants. He stated that there are some Officers in that same position that have been working for the City for several years, but they are currently 'stuck' at step two in the range for Police Officer One, which has a pay rate of \$18.08. Detective Corey Bybee stated that he has been working for the City for over three years and he is currently being paid \$17.98. Mayor Panucci state there are five Officers in a similar situation and he would like to propose eliminating the step two wage within the range and advancing these Officers to step three; step three in the Police Officer One range has a pay rate of \$19.05. Lieutenant Jensen stated that there are actually six employees that should be moved. Mayor Panucci stated that this is one of the reasons that he has proposed eliminating steps within the wage scale and adjusting the minimum and maximum wages 15 percent downward and upward, respectively. Mr. Worthen stated that doing so would shift the mid-point within each pay range. Mayor Panucci stated that would not happen if each end of a range were adjusted. Mr. Worthen argued that it would. Mayor Panucci asked

why maintaining the mid-point within ranges is so important. Mr. Worthen stated that the midpoint would be lower in each range would be lower than it currently is. Mayor Panucci asked why that is important.

Councilmember Knight stated he did not know if it would be necessary to eliminate step two within the range. He stated the same outcome could be accomplished by simply assigning the employees the pay rate associated with step three within their respective range. Mayor Panucci stated that he would be comfortable with that change. He stated that he is concerned about the Police Department employees in this situation.

Councilmember Clark asked Mayor Panucci how he is determining which employees are eligible for the increase. Mayor Panucci stated that if the employees have worked for the City for over a year they should be earning the wage assigned to step two in their range. He stated if they have been working for the City for more than two years they should be earning the wage assigned to step three. He stated they need to be making a higher wage than brand new employees. He stated that he would like to do this in every Department in the City, but he feels that the Police Department is the 'most out of whack'.

Councilmember Knight asked if the Police Department has found someone they want to hire to fill the vacant Police Officer One position. Lieutenant Jensen stated that the Department will be conducting final interviews on November 5.

Mr. Worthen then stated that he reviewed wage scales of surrounding cities in the County and he found that Syracuse City's wage scale is very comparative. Mr. Holt added that the Governing Body may be creating a new problem by increasing the wages for two or three year employees to the same rate that may be currently paid to five or 10 year employees. Lieutenant Jensen stated that situation will not be occurring.

Councilmember Peterson asked what the response will be if the Public Works Department comes to the Administration and asks for the same consideration that was given to the Police Department. Councilmember Clark stated that there are no vacant positions to be filled in the Public Works Department so this issue should not come up. Councilmember Knight argued that there are vacant positions in the Public Works Department that will need to be filled soon. Mayor Panucci stated that the City can 'only take one bit of the apple at a time'.

Councilmember Knight inquired as to the cost of providing pay increases to the six referenced employees. Lieutenant Jensen stated the increase would translate to approximately \$1,900 per year per employee. Mayor Panucci stated that equates to approximately \$12,000 total. Councilmember Knight stated that the increased benefits costs and overtime costs must be considered as well. Mr. Worthen stated that Police Department overtime is typically paid for via grants or funding from other entities. Councilmember Clark stated that with the inclusion of the increased benefits costs he felt the approximate fiscal impact would be \$15,000. He then stated he thinks the cost is justified.

Mr. Holt asked what will happen to these six employees in the future when the City is able to offer cost of living adjustments (COLAs) or step increases to every employee. He asked if these employees will be still being eligible for COLAs and step increases. Mayor Panucci stated that these employees would still be eligible for a City-wide COLA.

Councilmember Clark asked when the City should plan to conduct the next wage market analysis. Mr. Worthen stated that the last analysis was done in 2007 and the recommendation is to complete such an analysis every four to five years.

Mayor Panucci recommended that formal approval of the wage increases be added to the next regular Council meeting agenda.

The meeting adjourned at 8:31 p.m.

Fred Panucci
Mayor

Cassie Z. Brown, CMC
City Recorder

Date approved: November 24, 2009

Governing Body/Administration Assignment List

- Mayor Panucci and members of City Administration will attend a County Commission meeting to discuss sharing Senior Citizen Program resources. (01-08-08)
- City Administrator Worthen and Finance Director Holt will work on developing a proposal regarding a Fleet Replacement Program. (01-08-08)
- Administration will advertise the creation of an audit committee and solicit community involvement. Once a member of the community has been selected, a resolution will be drafted to create the committee and appoint the members. (02-26-08)
- Councilmember Clark suggested the creation of a distribution list that people could add their name to in order to receive electronic copies of agenda, newsletters, etc. City Administrator Worthen will work with staff on that issue. (02-26-08)
- Human Resources Director Alldredge will research the options for including a “commitment clause” in the City’s tuition reimbursement policy. (05-27-08)
- City Recorder Brown will research the rates that other cities are charging to allow businesses to advertise in their newsletter. (06-10-08) (10-28-08)
- Administration will research the contract between the LDS Church and the City regarding the donation of the Founders Park land. (06-10-08)
- Council will revisit the proposal to create the positions of HR Generalist and Treasurer after the implementation of the electronic time keeping system. (10-14-08)
- Mr. Worthen will research EPA guidelines to determine when the City will be required to install a de-silting station. (10-28-08)
- Councilmember Clark will gather information from the WIWMD regarding participation in pilot recycling programs and report back to the Council. (01-13-09)